



# CITY COUNCIL MEETING

## STUDY SESSION MEETING AGENDA

**TUESDAY, JANUARY 22, 2019, 1:00 PM**

Council Chambers, 201 South Cortez Street  
Prescott AZ 86303  
(928) 777-1272

Greg Mengarelli, Mayor

Billie Orr, Mayor Pro Tem  
Steve Blair, Councilman  
Phil Goode, Councilman

Jim Lamerson, Councilman  
Alexa Scholl, Councilwoman  
Steve Sischka, Councilman

The following Agenda will be considered by the Prescott **City Council** at its **Study Session Meeting** pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Council may be attending the meeting through the use of a technological device.

- 1. CALL TO ORDER**
- 2. ROLL CALL**
- 3. DISCUSSION**
  - A. Presentation of Final Water and Wastewater Rate Study.
  - B. Update of the Development Impact Fee Process.
  - C. Presentation by Public Works on 2018 Capital Projects.
- 4. ADJOURNMENT**

### EXECUTIVE SESSION

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. §38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated

- representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6);
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

**THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES.** With 72 hours advanced notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (928) 777-1272 to request an accommodation to participate in this public meeting. Prescott TDD number is (928) 445-6811. Additionally, free public relay service is available from Arizona Relay Service at 1-800-367-8939 and more information at [www.azrelay.org](http://www.azrelay.org)

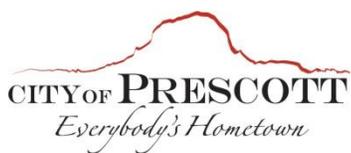
#### Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. §38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless City Council takes a legal action at a properly noticed open meeting to approve of such expenditures prior to incurring any such obligation or indebtedness. A.R.S. §38-431.07(A)(B).

#### CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on \_\_\_\_\_ at \_\_\_\_\_ m. in accordance with the statement filed by the Prescott City Council with the City Clerk

\_\_\_\_\_  
Maureen Scott, MMC, City Clerk

**COUNCIL AGENDA MEMO**

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**MEETING DATE/TYPE:**                      **STUDY SESSION MEETING**                      **1-22-19**

**DEPARTMENT:**    **Finance**

**AGENDA ITEM:** Presentation of Final Water and Wastewater Rate Study.

**Approved By:** Michael Lamar, City Manager

**Item Summary**

This item is an update of the water and wastewater rate alternatives from the Raftelis study, which is available on the City's website.

**Background**

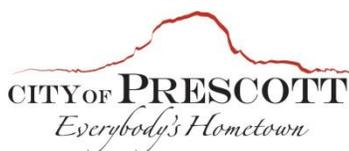
On August 28, 2018, Council received a presentation from Raftelis consultant regarding updating the water, wastewater, and solid waste rate study. The presentation of the preliminary water and wastewater study happened at the November 27th Council workshop with the final report posted on the City's website January 11, 2019, at <http://www.prescott-az.gov/water-sewer/utility-billing/rate-setting-process/>.

The public hearings will be held on January 22 and February 12, 2019, followed by a Council vote. Following is the complete schedule of the rate setting process.

**AGENDA ITEM: Presentation of Final Water and Wastewater Rate Study.**
**Water, Wastewater, and Solid Waste Rate Setting Process**

<b>Date</b>	<b>Type</b>	<b>Description</b>
October 23, 2018	Council Voting (3:00pm)	Adoption of notice of intent to increase water and wastewater, and set public hearing date
November 21, 2018	City's Website	Publish notice of intention to increase solid waste rates, publish rate report, and notice of the public hearing
November 27, 2018	Council Workshop (1:00pm)	Presentation of water and wastewater study results
November 27, 2018	Public Workshop (6:00pm)	Presentation of water and wastewater study results
December 4, 2018	Public Workshop (6:00pm)	Presentation of water and wastewater study results
December 18, 2018	Council Workshop (1:00pm)	Presentation of solid waste study results
January 22, 2019	Council Workshop (1:00pm)	Presentation of updated water and wastewater study results
January 22, 2019	Council Voting (3:00pm)	Adoption of solid waste rates. Public hearing on proposed water and wastewater rates
February 12, 2019	Council Voting (3:00pm)	Public hearing on proposed water and wastewater rates. Adoption of water and wastewater rates.
March 1, 2019		New solid waste rates effective
April 1, 2019		New water and wastewater rates effective

**Recommended Action:** This is for presentation only. No action will be taken.



## COUNCIL AGENDA MEMO

**MEETING DATE/TYPE:**                      **STUDY SESSION MEETING**                      **1-22-19**

**DEPARTMENT:**    **Finance**

**AGENDA ITEM:** Update of the Development Impact Fee Process.

**Approved By:** Michael Lamar, City Manager

### Item Summary

This presentation is an update of the development impact fee process, which was started on August 28, 2018. The Infrastructure Improvement Plan (IIP) and the Land Use Assumption (LUA) will be presented in detail in preparation for the Public Hearing that will be held at the 3:00pm Council Meeting.

### Background

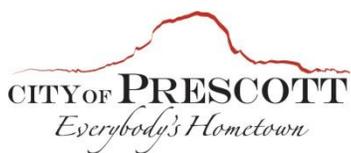
On August 28, 2018, Council received a presentation from Raftelis, the City's consultant, regarding updating Development Impact Fees for Water Resources, Water System Impacts and Wastewater System Impacts. The study also includes review and recommendations for adoption of new Development Fees related to Streets, Police, Fire and Parks.

Council adopted a Notice of Intention to set a Public Hearing for January 22, 2019, regarding the updated IIP and LUA at its November 13, 2018, meeting. Staff has been working with the consultant and the Mayor's Commission to refine the IIP and LUA. These changes will be discussed in detail in preparation for the Public Hearing on the IIP and LUA at the 3:00pm Council Meeting and the Council consideration of the final IIP and LUA at the February 26, 2019, Council Meeting.

### Financial Impact

The IIP and LUA are the basis for determining the proposed Development Impact Fees which are critical in the funding of needed infrastructure.

**Recommended Action:** This is for presentation only. No action will be taken.

**COUNCIL AGENDA MEMO**

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**MEETING DATE/TYPE:**                      **STUDY SESSION MEETING**                      **1-22-19**

**DEPARTMENT:**    **Public Works**

**AGENDA ITEM:** Presentation by Public Works on 2018 Capital Projects.

**Approved By:** Michael Lamar, City Manager

**Item Summary**

Public Works will present a summary of Capital Improvement Projects completed in 2018.

**Recommended Action:** For Presentation only. No action will be taken.