

**MEETING DATE/TYPE: VOTING MEETING 9-10-19**

**DEPARTMENT: Public Works**

**AGENDA ITEM:** Award of City Contract No. 2020-051 to Yavapai Metal Recycling for the Removing and Recycling of Scrap Metals.

**FUNDING SOURCE:** Streets Fund, Debt Service Fund, Wastewater Fund, Water Fund

**Approved By:** Michael Lamar, City Manager

### **Item Summary**

This item is for award of a contract with Yavapai Metal Recycling for removing and recycling of scrap metals either generated by maintenance activities or items brought into the Transfer Station.

### **Background**

On June 23, 2019, the City of Prescott Public Works Department advertised a Request for Proposals (RFP) for the Removing and Recycling of Scrap Metals. The City Clerk's Office held a public bid opening on July 18, 2019, with no responsive bidders. On July 24, 2019, Public Works staff met with the Legal Department to discuss alternatives due to no bidders responding to the RFP. Through the Legal Departments direction, Public Works is proceeding with a direct selection and negotiations with the local vendor, Yavapai Metal Recycling.

The pricing for scrap metals varies as a commodity market and is generally based on multiple national buying websites, with pricing changing regularly. In the Cities RFP, vendors were asked to provide bid pricing in percentages of certain national buying websites. Yavapai Metal Recycling is proposing to pay the City a percentage of the open market price for each metal type as listed on Kitco Metals website and Liberty Iron and Metal, as shown on the attached bid schedule. Additionally, there are differing percentages for metals delivered and for pick up.

The initial term of the contract shall be for one (1) year; by mutual agreement the parties may agree to renew for two (2) additional one (1) year terms and shall commence on the date that all parties have signed the same and shall expire as stated within the Contract.

### **Financial Impact**

**AGENDA ITEM:** Award of City Contract No. 2020-051 to Yavapai Metal Recycling for the Removing and Recycling of Scrap Metals.

Revenues from the sale of scrap metals will be put into the associated Solid Waste, Water, Wastewater and Streets Funds.

**Attachments**

1. Forms A-E, Yavapai Metal Recycling
2. July 18, 2019, Removing and Recycling of Scrap Metal Bid Opening Record
3. General Services Contract Package Notice Inviting Bids, June 17, 2019

**Recommended Action:** **MOVE** to award City Contract No. 2020-051 to Yavapai Metal Recycling.