

**MEETING DATE/TYPE:                      STUDY SESSION MEETING                      10-8-19**

**DEPARTMENT:    City Manager**

**AGENDA ITEM:** Update on Neighborhood Services.

**Approved By:** Michael Lamar, City Manager

**Item Summary**

This discussion is to update the Council on efforts being taken by the Neighborhood Services Division to proactively share information regarding sidewalk maintenance issues. Sidewalks adjacent to private property are supposed to be cleaned of debris, cinders, weeds, etc. by the private property owner.

The plan includes several items:

- Public Outreach: send two mailers per year just before peak problem times (May and November) in the utility bills to remind citizens of this responsibility as well as mailers to businesses in specific commercial corridors, such as those on major roads entering the City.
- Update the Neighborhood Services page on the City website with more detailed information regarding sidewalk maintenance. Include this information in social media posts during peak problem times of the year
- Release public service announcement through a radio ad explaining this initiative
- Seek to incorporate weed removal on sidewalks as part of neighborhood cleanups

The next Neighborhood Cleanup is scheduled to take place on November 2<sup>nd</sup>. A map of the planned area will provided at the meeting.

**Recommended Action:** This Item is for presentation only. No formal action will be taken.