

**MEETING DATE/TYPE: VOTING MEETING 9-12-17**

**DEPARTMENT: Field and Facilities Services**

**AGENDA ITEM:** Approval of surplus auction with Harris Auction utilizing City Contract No. 2017-256 for sale of ten (10) surplus assets listed in Attachment A. Auction estimate is \$28,000.

**FUNDING SOURCE:** Various Funds

**Approved By:** Michael Lamar, City Manager

### **Item Summary**

This item requests approval for the sale of ten (10) surplus assets listed on Attachment A.

### **Background**

The Fleet Services Division is responsible for the proper sale of City fleet assets that have met their useful life. Vehicles and equipment that exceed \$3,000.00 in value require council approval to dispose of per the City Code.

The list of assets has been reviewed and approved by the fleet asset review board (FARB). The assets meet the criteria established by the Fleet Services Division for replacement. The Division conferred with user departments in determining to retire each vehicle. Criteria for determining vehicles for surplus include, but are not limited to, mileage, excessive maintenance costs, reliability, safety issues, and utilization.

Fleet service will utilize City contract No. 2017-256 with Harris Auction to auction off the assets in Attachment A.

### **Financial Impact**

The proceeds are returned to the vehicle replacement fund or the Division Fund that originally incurred the cost of the purchase. Harris Auction will be paid a 7.5% commission from the auction proceeds.

### **Attachments**

1. Attachment A-Surplus Vehicles FY18

**AGENDA ITEM:** Approval of surplus auction with Harris Auction utilizing City Contract No. 2017-256 for sale of ten (10) surplus assets listed in Attachment A. Auction estimate is \$28,000.

**Recommended Action: MOVE** to approve surplus auction with Harris Auction, utilizing City Contract No. 2017-256.