1. CALL TO ORDER
   Mayor Mengarelli called the meeting to order at 3:05 p.m.

2. INTRODUCTIONS/ANNOUNCEMENTS
   Mayor Pro Tem Orr informed the public about free brush drop off beginning June 1st and will be every Friday and Saturday in the month of June. Proof of residency and covering of all loads is required.

   Mayor Mengarelli thanked everyone who attended Memorial Day observance at Citizens Cemetery on Monday.

3. INVOCATION
   Pastor Terrance Padgett with Unity Church of Prescott

4. PLEDGE OF ALLEGIANCE
   Councilman Blair

5. ROLL CALL
   Greg Mengarelli    Mayor
   Billie Orr        Mayor Pro Tem
   Steve Blair       Councilman
   Phil Goode        Councilman
   Jim Lamerson      Councilman
   Alexa Scholl      Councilwoman
   Steve Sischka     Councilman
6. PROCLAMATIONS
   A. Proclaiming the City of Prescott as a Purple Heart City

   Councilman Goode presented the Proclamation to Commander McGlynn and members of the Military Order of the Purple Heart.

   Commander McGlynn thanked Council and presented a plaque to the City in recognition of becoming a Purple Heart City.

   B. Foster Care Awareness Month

   Mayor Mengarelli presented the Proclamation to members of Catholic Charities, Prevent Child Abuse Arizona, Christian Family Care.

7. PRESENTATIONS
   A. Recognizing the City of Prescott's Third Citizens Academy Class

   Mayor Pro Tem Orr and Assistant to the City Manager Tyler Goodman recognized the Citizens Academy Third Class and presented the present members with recognition certificates.

8. CONSENT AGENDA


   A. Approval of minutes for the May 14, 2019 Special Meeting/Executive Session, May 14, 2019 Study Session and May 14, 2019 Voting Meeting.

   B. Request to increase grant funding from $20,000 to $30,000 annually for Frontier Days Worlds Oldest Rodeo. Funding is available in the FY20 Bed Tax Fund.

   This Item was pulled from the Consent Agenda by Councilman Goode for further discussion.

   Councilman Goode discussed the background of support for the Rodeo being set at $20,000 as a budgeted item for the last 20 years. This allocation should be approximately $30,678 based on inflation so they are simply going to be getting an equivalent amount of funding for what this event brings to Prescott. The funding is available through the Bed Tax Fund and this is a highly valuable event.

   Councilman Lamerson acknowledged that this is a signature event and a major tax generator during the summer so it is important to invest in it.

   COUNCILMAN GOODE MOVED TO APPROVE CONSENT AGENDA ITEMS 8.B.; SECONDED BY COUNCILMAN LAMERSON: PASSED [7-0].
C. Adopt Resolution No. 2019-1655, approving an Intergovernmental Agreement (City Contract 2019-231) with the State of Arizona, through its Department of Transportation for financial participation in the City’s SR89 Pavement Preservation Project.

ADOPT RESOLUTION NO. 2019-1655 OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE CITY OF PRESCOTT (“CITY”) TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT (“IGA”) (CITY CONTRACT NO. 2019-231) WITH THE STATE OF ARIZONA, THROUGH THE ARIZONA DEPARTMENT OF TRANSPORTATION (“ADOT”), TO UTILIZE $315,000 OF HURF EXCHANGE FUNDING FOR PAVEMENT PRESERVATION ON SR89 FROM WILLOW LAKE TO PHIPPEN TRAIL, MP 318.3 TO 316.2; AND AUTHORIZING THE MAYOR AND STAFF TO TAKE ANY AND ALL STEPS NECESSARY TO ACCOMPLISH THE ABOVE.

D. Adopt Resolution No. 2019-1664 authorizing the City of Prescott to enter into an Intergovernmental Agreement (City Contract No. 2019-235) with Yavapai County Superior Court for the providing of interpreter services to the Prescott Municipal Court.

ADOPT RESOLUTION NO. 2019-1664 OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE CITY OF PRESCOTT TO ENTER INTO AN INTERGOVERNMENTAL AGREEMENT WITH YAVAPAI COUNTY SUPERIOR COURT FOR THE PROVIDING OF INTERPRETER SERVICES TO THE PRESCOTT MUNICIPAL COURT; AND AUTHORIZING THE MAYOR AND STAFF TO TAKE ANY AND ALL STEPS NECESSARY TO ACCOMPLISH THE ABOVE.

E. Adoption of the City of Prescott Emergency Operations Plan.

ADOPT RESOLUTION NO. 2019-1665 OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE CITY OF PRESCOTT (“CITY”) TO ADOPT AN EMERGENCY OPERATION PLAN (2019 EDITION); AND AUTHORIZING THE MAYOR AND STAFF TO TAKE ANY AND ALL STEPS NECESSARY TO ACCOMPLISH THE ABOVE.

F. Approval of Arizona State Land Department Contract No. 2019-239 in the amount of $77,900.00 for purchase of the Government Canyon Bridge Right of Way. Funding is available in the Streets Fund.

9. LIQUOR LICENSE AGENDA

A. NEW LICENSES

1. Public Hearing and consideration for a New liquor license application for a Series 12 Restaurant liquor license from Kenichiro Homan, applicant, for Sushi Man; Location: 1355 Iron Springs Road.

Kenichiro Homan, applicant, was present and thanked Council for their consideration.
Mayor Mengarelli thanked Mr. Homan for his investment in our community.

MAYOR PRO TEM ORR MOVED TO CLOSE THE PUBLIC HEARING; SECONDED BY COUNCILMAN SISCHKA: PASSED [7-0].

MAYOR PRO TEM ORR MOVED TO APPROVE ITEM 9.A.1.; SECONDED BY COUNCILMAN SISCHKA: PASSED [7-0].

10. CONSENT ORDINANCES

A. Adopt Ordinance No. 2019-1673 for acceptance of a Division Street Quit Claim Deed from Yavapai County.

ADOPT ORDINANCE 2019-1673 OF THE MAYOR AND COUNCIL OF THE CITY OF PRESCOTT, YAVAPAI COUNTY, ARIZONA, AUTHORIZING THE ACCEPTANCE OF YAVAPAI COUNTY-OWNED PORTIONS OF DIVISION STREET AND AUTHORIZING THE MAYOR AND STAFF TO EXECUTE ANY AND ALL DOCUMENTS TO EFFECTUATE SAID ACCEPTANCE OF REAL PROPERTY.

COUNCILMAN LAMERSON MOVED TO APPROVE CONSENT ORDINANCE ITEM 10.A.; SECONDED BY MAYOR PRO TEM ORR: PASSED [7-0].

Councilman Sischka left the meeting.

11. REGULAR AGENDA

A. Approval of City Contract No. 2019-240 with CentralSquare Technologies in an amount not to exceed $430,011 using Yuma County Contract No. MX-M753N Pricing. Funding is available through Building Permit Fees.

Information Technology Director Nate Keegan provided a presentation to Council regarding software in government and how difficult it is to use successfully. He began the discussion regarding CentralSquare Technologies and how they will give us a way to provide services that we want and need to provide.

Community Development Director Bryn Stotler continued the presentation with a discussion regarding the software that Community Development and Public Works have been using, Accela, for permitting and other services and the ongoing issues that staff has been experiencing. They have not been able to meet the basic functions they need within the system, and they have experienced very limited support from Accela regarding these issues. We are not the only jurisdiction to have had these issues. Making the switch to CentralSquare Technologies would give staff the ability to have the public apply for permits online, and would be able to put a great deal of plans electronically into the system as well, streamlining a number of processes. This software app is Apple and Droid friendly which would be a great benefit.

Development Services Facilitator Chelsea Walton also discussed the change in software system and how skeptical staff was because of the issues with Accela. She commented on her visits to other municipalities who are using the system and being able to see what benefits they are experiencing and that the functions and services are working well. Direct support is a key factor and something that staff has been lacking with Accela. Ms. Walton reviewed the long term benefits of switching to CentralSquare Technologies:
* Permit intake process currently takes 20 minutes, would take 5-10 minutes
* Option to review plans where comments/notes can be made directly on the PDF and transmitted back to the applicant
* Widely used by industry partners that conduct plan review making outsourcing easier
* Alerts and internal notifications can be set up
* Workspaces more conducive to efficient work
* Better capabilities for inspectors in the field
* GIS Mapping feature is functional
* Customers can complete permit application online, pay for and receive online notifications, schedule inspections and have real time permit status available

Mr. Keegan wrapped up the presentation with an overview of CentralSquare and what they are able to do for the city’s software needs.

Mayor Mengarelli said that he feels the most important thing staff has done is to visit places that use the software and speak with staff that use it every day.

City Manager Michael Lamar commented that while this switch is a lot of money, sometimes you have to stop and make a determination regarding a decision that doesn’t work. The staff did their due diligence and saw the boots on the ground implementation of CentralSquare Technologies in other jurisdictions. He would not recommend waiting much longer to make the change given the issues that staff is experiencing.

Councilman Goode said that he sees this as the opportunity to cut our losses and move onto something that will work better for us and our community. He did ask why the due diligence was not done when the switch was made to Accela.

Ms. Stotler stated that the former program, Track It, which was used for 17 years lost several functions and capabilities and in a limited amount of time the switch needed to be made, support was lost as well and Accela was a known product.

Mr. Lamar echoed this and with the Track It buyout from CentralSquare they have many more functions that we can use now.

Mr. Keegan said that is correct, and noted that many other jurisdictions have experienced the same issues and are moving away from Accela now as well.

Councilman Goode commented that it is important to make sure that we have contract coverage to ensure that we don’t have issues down the road with this new software system.

Mr. Keegan said that this is a quick six month implementation and then we will be live.

Councilman Blair asked if there are any issues or additional costs associated with leaving Accela and if we would have an option for damages from them for a breach of contract/services.
Mr. Keegan stated that the Accela contract is year to year, he has discussed the issues staff has experienced with the Acela President and there have been no remedies. The next payment/contract date is in October and in the amount of $172,000.

City Attorney Jon Paladini reiterated to Council that using the Yuma purchasing agreement is done for pricing purchasing (collaborative purchasing for better price), and commented that in his experience he hasn’t ever seen a company agree to anything but their own contract. They have reviewed this agreement and it is standard form and even has local arbitration procedure. Additionally, there has not been a discussion regarding a “breach of contract or warranty” with Acela, but legal could look into it. As it is a year to year contract we would not owe anything further.

Councilman Lamerson expressed similar concerns to other Councilmembers, but stated that the bottom line is Accela was a bad business decision that is not compatible with where we need to be today and is happy with the work staff has done to remedy the situation.

Staff and Council discussed the option of requesting a prorated amount when the fee is due to Accela in October as we will not be utilizing the software for the full year.

COUNCILMAN BLAIR MOVED TO APPROVE ITEM 11.A.; SECONDED BY COUNCILMAN LAMERSON: PASSED [6-0] SISCHKA(ABSENT).

B. Approval of amendments to City Contract Nos. 2018-225 and 2015-208 to increase the annual amount for Bennett Oil offsite fuel and bulk fuel contracts in the amount of $342,000.00 for the remainder of FY19. Funding is available within the operating budget of each department that utilizes fuel.

Fleet and Facilities Manager Mike Carr provided a presentation to Council regarding additional fee increase for usage and delivery for the remainder of the fiscal year. Not enough was projected in initial contract amount, and we are behind at this point. He stated that the budgeted amount will be increased going forward.

Councilman Blair asked if the need for the increase was related to the snow storm in February.

Mr. Carr said that was part of it, but also just a lack of initial funding.

COUNCILWOMAN SCHOLL MOVED TO APPROVE ITEM 11.B.; SECONDED BY MAYOR PRO TEM ORR: PASSED [6-0] SISCHKA(ABSENT).

C. Legislative Update
Assistant to the City Manager Tyler Goodman provided a presentation to Council regarding a final wrap-up and update for the Legislative Session which ended at 12:58 a.m. today.

* Budget was approved
* Terminal funding (at least $1 million) was included in the budget
* Hot Shot funding (included in base budget annually for the next 7 years)
* Wayfare Bill is included in the budget and will lead to increase in revenue for cities
* SB1154 (Primary Election Date) - has been signed by the Governor and will move the primary election date to the first Tuesday in August beginning with the 2020 election.

Mr. Goodman stated that we will have a final update and visit from League of AZ Cities & Towns Representative at the June 11 Voting Meeting.

Report received and filed. No formal action taken.

12. ADJOURNMENT

There being no further business to discuss, Mayor Mengarelli adjourned the meeting at 4:06 p.m.

___________________________
GREG MENGARELLI, Mayor

ATTEST:

___________________________
MAUREEN SCOTT, City Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council of the City of Prescott, Arizona held on the 28th day of May, 2019. I further certify the meeting was duly called and held and that a quorum was present.

Dated this ____ day of __________________, 2019.

AFFIX
CITY SEAL

__________________________________
Maureen Scott, City Clerk